# MP process

This document will go through the process of installing the Managing Partner screens.

## Before installing

Some precautions will need to be taken before the script is ran on the database.

* The firm will need to provide a test database copied from the most recent backup of the production database.
* The script will need to be ran on the test database
* The changes will need to be tested (a new ODBC to the test database might need to be created)
* If everything is in order, then the client will need to review and approve the changes to be done

It is important to ensure that the client has gone through the normal use of the MP screens to ensure no issues are present.

Please note that if there are any errors, you will need to take note of them and create a log of the issue for future reference.

## Install process

Once the client has tested and no errors have been found when using the MP screens, a backup of the live database will need to be performed before any changes have been made.

After the backup, the script can be run on the live database.

## Pre-Existing MP Screens

In some cases, there will be pre-existing MP screens.

In this case, please double check that no errors have been encountered when installing over the MP screens.

To test the XAML forms, the forms path can be updated on the test database to look at the new XAML forms.

The client will also need to test it as part of the preinstall checks.

On changing to the live database, please create a backup of the existing forms.